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Issued To: -----

Part-A

**THE MYSORE PAPER MILLS LTD.,
INDUSTRIAL ENGINEERING DIVISION,
PAPER TOWN, BHADRAVATI – 577 302
SHIMOGA DIST, KARNATAKA STATE.**

TELE FAX: 08282-273002

**Tender No: 15-1129-FIECRMT dt. 09-03-2016
(Inward File: FIECRMI150173)
Submission Date: 26-04-2016**

**Name of the work:
Repair of PM4 Mount Hope Roll for Changing Both SS Sleeve**

AGM (Proj, CE & TS)i/c

Signature of the Tenderer

TENDER FOR

NAME OF WORK: Repair of PM4 Mount Hope Roll for Changing Both SS Sleeve	
TENDER REFERENCE	15-1129-FIE CRMT dt: 09-03-2016
DATE OF COMMENCEMENT OF SALE OF TENDER DOCUMENT/DOWNLOADING OF TENDER DOCUMENT FROM MPM WEB SITE www.mpm.co.in	22-03-2016
LAST DATE FOR SALE OF TENDER DOCUMENT	22-04-2016 up to 16 hours
LAST DATE AND TIME FOR RECEIPT OF TENDERS	26-04-2016 Up to 14 hours
TIME & DATE OF OPENING OF TENDER	26-04-2016 at 15 hours
TENDER FORM FEE	Rs.500/-(Inclusive of all taxes)
MPM CASH RECEIPT NO AND DATE TOWARDS TENDER FORM FEE	
EMD AMOUNT	Rs. 2,500/-
PLACE OF OPENING TENDER	Office Of The Manager (Industrial Engineering) The Mysore Paper Mills Ltd., Bhadravati-577 302.
ADDRESS FOR COMMUNICATION	Office Of The Manager (Industrial Engineering) The Mysore Paper Mills Ltd., Bhadravati-577 302. Karnataka State.(08282-273002)

Note:

While submitting duly filled tender document tenderers are advised to submit along with two Demand Drafts (DD) one for Rs. 500 (Non refundable) towards tender document fee and other for Rs. 2,500/- towards Earnest Money Deposit (EMD) drawn in favour of "The Mysore Paper mills Ltd.," at any Nationalized / Schedule bank payable at Bhdravathi, Karnataka State. If these two DDs are not enclosed along with the duly filled tender document, tender document is liable for rejection.

1. INSTRUCTIONS TO THE TENDERERS :

1.1 ELIGIBILITY CRITERIA REQUIREMENTS FOR PARTICIPATION IN THE TENDER – Please refer Part A

1.2 PRICE BID FORMAT – Please refer Part B

2. PURPOSE :

- 2.1 The purpose of these instructions is to serve as guidelines to Tenderers while submitting their Offers for Repair of PM4 Mount Hope Roll for Changing Both SS Sleeve as described in the Tender No. 15-1129-FIECRMT dt. 09-03-2016 EMD payable is Rs 2,500.
- 2.2 Tender documents and Annexure can be downloaded thro' our website www.mpm.co.in. Tenderers shall submit their quotations containing Pre-qualification, Scope, Terms & Conditions (Part-A) along with the EMD and Price Bid (Part-B) documents in single cover system.
- 2.3 Tenders must be accompanied by Earnest Money Deposit (EMD) of the amount specified in the tender document, drawn in favour of The Mysore Paper Mills Limited, Bhadravati-577302 EMD will have to be in any one of the forms as specified in the Tender document and shall have to be valid for 90 days .
- 2.4 The Pre-qualification / Technical / Price Bid shall be in single cover.
- 2.5 MPM reserves the right to reject any or all Tenders at its own discretion without assigning any reason whatsoever.

3. SCOPE OF WORK:

- 3.1 Removal of left out sleeve portion and the caps.
- 3.2 Surface preparation for mounting the sleeves.
- 3.3 Mounting the sleeves as per supplier's procedure.

- 3.3.1 **Details of sleeve:** OD 267mm (10 ½")
- 3.3.2 **Length of sleeve:** 325 mm (excluding end cap)
- 3.3.3 **Quantity:** 2 Nos.

- 3.4 Replacement of V-seals and axial (if necessary)
- 3.5 Machining the surface (if necessary)

3.6 Specification of Roll:

- 3.6.1 **Make/Brand :** M/s Mount Hope
- 3.6.2 **Type :** 10 ½" Fixed Bow reinforced axle
- 3.6.3 **Location:** Belbaie Section
- 3.6.4 **Gross Weight:** 2500-3000 kg
- 3.6.5 **Serial Number:** 311 P 117 B-006
- 3.6.6 **Roll Dia** : 267 mm
- 3.6.7 **Roll Length** : 8610 mm
- 3.6.8 **Drawing No.** : 9400-011-4-02- Mount Hope Curved Roll Fixed Bow

4 TERMS OF PAYMENT:

- 4.1 90% Payment After completion of above said work, and with certification by the bill certifying authority.
- 4.2 Balance 10% after guarantee period or against Bank Guarantee

5. GUARANTEE PERIOD:

Agency should give one year guarantee for the items supplied and for the workmanship from the date of completion of work and handing over site after successful commissioning.

6. WORK COMPLETION PERIOD :

Work to be completed within one month from the date of dispatch to repairs

7. WORK EXECUTION LOCATION: At agency site

8 TRANSPORTATION:

To and Fro Transportation of items and manpower required to carryout the work detailed above is in the scope of the tenderer. (Trailer is required from MPM to Suppliers works)

9. EMD, VALIDITY OF THE OFFER AND OTHER DETAILS:

- 9.1 Tenderer must remit along with their offer an Earnest Money Deposit of Rs. 2,500/- The EMD should be paid by way of Bank Demand Draft (OR Bank Guarantee in the prescribed Format) favouring The Mysore Paper Mills Ltd., Bhadravati – 577 302 drawn on any scheduled Banks having Branch office at Bhadravati in Karnataka State (and not on Ordnance Factory, Bhadravati of Maharashtra State).
- 9.2 The EMD paid through DD will be returned by way of a Cheque to the unsuccessful Tenderer after finalization of the Tender. The EMD amount will not attract any interest.
- 9.3 The EMD paid through DD by the Successful Tenderer will be returned by way of a Cheque in case he submits a Bank Guarantee for the prescribed amount towards Security Deposit covering the period of one year and three months otherwise, the EMD amount will be converted as Security Deposit.
- 9.4 In case the Bidder backs out in between from the Tender during processing of award of the Contract his EMD is liable for forfeiture.
- 9.5 Validity of the tender shall be for 90 days.

10. SUBMISSION OF TENDER

Tenderers should submit thro' online submission in single bid system as per ePortal. The last dates of on line submission and date of tender opening shall be as per ePortal.

- 10.1 Part A & Part B: Technical/Pre-qualification/Financial Bid covering all details along with EMD will be opened on 26-04-2016
- 10.2 Tender is liable to be rejected if incomplete information is given thereon or if the particulars and data asked for in the Tender are not fully complied with or if the Documents submitted are improper.

11. SERVICE TAX (ST):

With regard to Service Tax, as per the Finance Bill for 2015-16 new service tax structure is effecting from 01-06-2015, as per this, MPM shall deduct the service tax from the agency's gross bill for an equivalent amount to be payable from MPM. For the amount of service Tax to be paid by the agency, it is the sole responsibility of them to pay the service tax. As per Finance bill / rules / regulations, if at all MPM has to reimburse the service tax to the agency, same will be done as per the discretion of the Finance department of MPM. So, it is advised that the agency to be familiar with the service tax structure, payment, reimbursement etc.,

12. INSPECTION: Inspection by MPM officials at agency site

13. QUANTITY :

Quantity is mentioned in the Price Format. However the quantity should not be made a point of dispute by the Tenderer. MPM will not entertain any Claims from the Successful Tenderer if there is a reduction / increase in the quantum of Work.

14. TAXES AND DUTIES:

Taxes / Duties liability other than the Service Tax if any shall be to Tenderer's Account.

15. SECURITY DEPOSIT (SD):

15.1 Successful Tenderer is required to furnish either a Demand Draft or a Bank Guarantee (BG) in the prescribed Format within TEN days on award of the Contract towards Security Deposit for a value equal to 10% of the gross value. The BG shall be valid till completion of work.

15.2 Any unpaid Claims, Dues, Debts, Penalties etc., payable by the Tenderer to the Company will be recovered by invoking the BG submitted by the Tenderer.

16. GROUP INSURANCE, ESI AND PF:

16.1 Tenderer will be responsible and be required to obtain Workers Compensation Linked Group Insurance Policy against Accidental Risk, Injuries partial or otherwise disabilities and death while on duty for his Workers / Supervisors or any type of workmen engaged by the Tenderer during the Contract Validity Period. The expenditure of Insurance Premium will be borne by the Tenderer.

16.2 Tenderer must have Employee State Insurance (ESI) code and Provident Fund (PF) code of their company and remit the ESI and PF contributions of their workers under that code. If the Tenderer do not possess these codes, in the event of issuing work order on the successful Tenderer, they shall furnish the same within one month from the date of issue of work order. In this effect the Tenderer shall furnish an undertaking on a Rs. 200 bond paper. If the Tenderer fails to furnish these codes then MPM reserves the right to cancel the work order. Besides payments will be withheld till such codes are provided. In this regard MPM's decision is final.

17. BILL CERTIFYING/ COUNTER SIGNING AUTHORITY:

Manager (Mech. PM -4) and or their authorized representative are the bill certifying authorities. Sr. Mgr. (Mech. Paper)i/c/ AGM (Paper)i/c is the bill counter signing authority for this work.

18. PRE-QUALIFICATION REQUIREMENT:

The agency should have carried out similar works during the past 5 years

19. RIGHT OF FORECLOSURE:

MPM reserves the right to foreclose the Work Order at any time without assigning any reason. The transaction will be closed by settling the accounts up to the date of foreclosure of the Order and no extra claims shall be entertained by MPM for such closure of the Order.

20. STATUTORY OBLIGATIONS:

Tenderer shall comply with any and all the laws, ordinances, regulations and decisions of Courts (which shall be deemed to be a part of this agreement) and shall exclusively bear the consequences for failure to comply therewith. Without limiting the generality of the foregoing, Tenderer shall fully comply with the provisions of the Minimum Wages Act, the worker (Regulation and Abolition) Act, Workmen's Compensation Act, Employee State Insurance (ESI) Act, Provident Fund (PF) Act, Profession Tax Act and other Labour Laws and the Rules framed there under

21. FORCE MAJEURE:

Neither Party shall be held responsible for any Losses, if the fulfillment of any Terms or Provisions of the Work Order / Contract are delayed or prevented by Acts of Lawful Government Revolutions or other Disorders, Wars, Acts of Enemies, Strikes, Fires, Floods, Acts of God or Acts of States without limiting the foregoing, any other causes not within the control of the Party whose performance is interfered with and which by the exercise of reasonable delinquency, is unable to prevent whether all the clause of causes herein before enumerated or not. The Party claiming occurrence of any event under force majeure shall give Notice within Fifteen Days to the other in writing in the event of instance of any force majeure circumstances, failing which, the supplier shall not be entitled to any benefits under this Clause.

22. SETTLEMENT OF DISPUTES:

In the event of any Controversy, Claim, Question or Dispute arising between the Tenderer and the Owner on any matter, relating to the Contract or arising out of the breach thereof the Parties thereto shall use their best efforts to settle such Question, Dispute or difference amicably by mutual negotiations / mediation. In case mediation fails to resolve the Dispute, the matter to be taken up in Civil Courts of Law. The Legal Jurisdiction will be Bangalore in Karnataka State only. Any dispute or difference or claim arising out of, or in connection with, or relating to the present contract or the breach, termination or invalidity thereof, shall be referred and settled under the Arbitration Centre Karnataka (Domestic international) Rules 2012 , by one or more arbitrators appointed in accordance with its rules.

23. PENALTIES:

In case the Tenderer fails to execute the Work as per the Terms and Conditions and Instructions of the Reporting Authority, the Management reserves the Right to levy Penalty as mentioned below.

In case the Tenderer abandons/ discontinue the Contract within the validity of the Contract period the MPM management has the right to get the same work done by any other Agency and the Loss or extra expenditure suffered in such event shall be debited to the Tenderers Account in addition to forfeiting the Security Deposit.

Un-satisfactory Performance of the Contract may also lead to black listing of the Tenderer.

24. TERMS AND CONDITIONS:

- 24.1 MPM reserves the right to delete/modify certain work partially/fully. Such changes will not qualify the tenderer for any extra payment and tenderer should agree not to make the deletion/modification of certain work partially/fully as a point of dispute.
- 24.2 Contract may be foreclosed at any time of the contract period at the discretion of the MPM management by giving 3 months advance notice, whose decision is final.
- 24.3 Tenderer should visit the Mills prior to submission of Tender and make himself fully aware of the work to be carried out and other procedures to be followed.
- 24.4 The Rates Quoted by the Successful Tenderer will remain firm till completion of the Contract and claim for escalation of prices of whatsoever is not allowed.
- 24.5 In case of an order, it does not give exclusive right to the Contractor. In case of urgency exigency or contingency, MPM reserves the right to split / re-allocate, among other agencies or rescind the order totally or partially.

PART – B: PRICE BID
(Rates & Amount shall be in Indian Rupees)

Sl	Scope of Work	Unit	Qty	Rate	Value
1	2	3	4	5	6=4 X 5
1	Repair of PM 4 Mount Hope Roll for Changing both SS Sleeve as detailed in the scope of work and as per terms and conditions of this tender	No	2		
2	Packing & Forwarding Charges @ -- -- %				
3	CST @ -----%				
4	Sub Total (1+2+3)				
5	Service Tax @ 14% on -----				
6	Swachha Bharat Cess @ 0.5% on -- -----				
7	Grand Total (1 + -----)				

Rate mentioned above must be firm without any claim for escalation till the completion of the contract period including during the time of extension if any.

Validity of the offer: For 90 days from the date of opening of Part 'B'

Date:

Signature of the tenderer with Seal and Stamp