

**THE MYSORE PAPER MILLS LIMITED**  
**MARKETING DIVISION**  
**PAPER TOWN post, BHADRAVATHI-577302**  
**(Shivamogga District, Karnataka State)**

INDIA, Tel: 0091-8282-271056 Fax: +91-8282-270937 /08022354739 / 9845445574/  
9448914759 / 9945118795 E-mail: rama@mpm.co.in

**TENDER DOCUMENT**

**TENDER FOR BULK SALE OF AROUND 4.2 LACS OF STOCK LOT OF MPM STUDENT NOTE BOOKS AND AROUND 2800 REAMS OF ANSWER SHEETS ON 'AS IS WHERE IS BASIS', 'AS IS WHAT IS BASIS' AND ON 'NO COMPLAINT BASIS'**

The Mysore Paper Mills Limited, a premier Government of Karnataka Undertaking manufacturer of 'A' grade quality of paper and note books wishes to dispose off the existing stock lot of around 4.2 lacs No. of student note books and around 2800 reams of answer sheets in various sizes before 60 days from date of order. The tender document includes;

- 1) Annexure –A -General Information about Tenderer.
- 2) Annexure – B – Terms and Conditions.
- 3) Annexure – C – Price Format.

Interested parties / Dealers with sound financial and logistic background with hands on experience in note book trade may quote the price per note book as per format provided in Annexure-C. The terms of sale would be strictly against advance payment. Billing will be done only on the bidder or his authorized customers. The details of terms and conditions are at Annexure B.

The last date and time for receipt of the filled in Application Form along with EMD and application fees in sealed cover super scribing the envelope as 'Quotation for Tender No. FMK/NB SALES//001/16 dated 29.09.2016 due on 25.10.2016 at 1.00 pm for sale of Note Books' addressed to Sr. Manager (Mktg.), The Mysore Paper Mills Ltd., Marketing Division, Paper Town post, Bhadravathi-577302. The tender will be opened on the same day at 3.00 pm in presence of the available bidders.

Selection will be done based on highest price provided for the entire items covered in the tender. However, MPM reserves the right to sell the items in a lot or split the orders to get more realization.

Preference will be given to the bidder who has quoted for the entire quantity of note books. However, Management reserves the right to sell in one lot or in part quantity.

EMD of Rs.80000/- and application form fee of Rs.500/- by way of DD in favour of The Mysore Paper Mills Ltd., payable at Bangalore has to be paid on or before 25<sup>th</sup> October-2016 before 1.00 pm.

MPM reserves its right to accept or reject the applications without assigning any reasons whatsoever. Interested parties can visit our mills at Bhadravathi for inspection of note books on any working day by contacting Marketing officer at Mobile No: 9448914759, Manager (Marketing) at Mobile No: 9845445574.

**SR.MANAGER (MARKETING)**

Date: 28-09-2016  
Place: Bangalore

**Annexure- 'A'**

**THE MYSORE PAPER MILLS LIMITED  
MARKETING DIVISION  
PAPER TOWN post , BHADRAVATHI-577302  
(Shivamogga District, Karnataka State)**

**Ph: 08282-271056, Mobile No. 9945118795 / 9845445574  
fax: 080-22253478, email id: [rama@mpm.co.in](mailto:rama@mpm.co.in)**

**TENDER FOR BULK SALE OF AROUND 4.2 LACS OF STOCK LOT OF MPM STUDENT  
NOTE BOOKS AND AROUND 2800 REAMS OF ANSWER SHEETS ON 'AS IS WHERE IS  
BASIS', 'AS IS WHAT IS BASIS' AND ON 'NO COMPLAINT BASIS'**

**I. General Information about Tenderer:**

(i)	Name & Address of the Company / Firm / Proprietor	
(ii)	Name of the Contact person	Phone No : Mobile No.: e-mail Id. :
(iii)	Constitution of the Company (pl. furnish necessary copies of the documents)	Proprietorship : Partnership : Private/Limited: Public/Limited :
(iv)	Sales Tax Details : VAT/TIN No. & Date : Central Sales Tax No. & Date:	
(v)	PAN No. Details:	
(vi)	Central Excise / Service Tax Registration No. if any.	

**II. EMD Details:**

Please furnish the details of EMD: Amount @ Rs.80000/- + application form fee of Rs.500/-	1. DD No. & Date for EMD:  2. DD No. & Date for application form fee:
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**III. Information about the Business:**

(i)	Are you a Dealer for Note books for any Paper Mill, If so give details:			
(ii)	Sales turnover for Note books per annum for the last 3 years (orders executed) (quantity & Value)	Year	Qty.	Value
		2013-14		
		2014-15		
		2015-16		
(iii)	Please furnish your logistic/ warehousing facility if any.			

Authorized Signatory  
with Name:

Designation:  
and Official Seal:

**Annexure- 'B'****TENDER FOR BULK SALE OF AROUND 4.2 LACS OF STOCK LOT OF MPM STUDENT NOTE BOOKS AND AROUND 2800 REAMS OF ANSWER SHEETS ON 'AS IS WHERE IS BASIS', 'AS IS WHAT IS BASIS' AND ON 'NO COMPLAINT BASIS'****TERMS & CONDITIONS :**

Mysore Paper Mills Ltd., (MPM) invites tender for sale of its student note books and answer sheets as a one time effort to dispose of the stocks on the following terms & conditions :

1. The tentative quantity available is around 4.2 lac note books and around 2800 reams of answer sheets as per Annexure-C. However the quantity could vary in each variety and the total quantity also could vary.
2. Above is only an indicative quantity and MPM reserves the right to finalise the tender for any quantities as decided by its management on 'As is where is Basis'.
3. The parties who are interested to participate in this tender should remit an EMD of Rs.80000/- and application form fee of Rs.500/- by way of DD in favour of The Mysore Paper Mills Ltd., payable at Bangalore.
4. The parties are advised to quote the best price in the column provided in Annexure C.
5. Successful parties will have to remit security deposit @ 10% on the value of the quantity allocated with in 6 working days after adjusting EMD by way of RTGS or DD. The said security deposit will be returned after satisfactory completion of the order.
6. Successful parties are required to remit the security deposit with in 6 working days from the date of receipt of confirmed allocation from MPM failing which the allotment would be cancelled and the quantity will be reallocated to the other interested parties by forfeiting EMD of the successful bidder.
7. Interested parties may offer their best price in annexure-C. However the quote should cover any one of the varieties in full ie., for Ex:, if a party is quoting for stock of real long note books only, then the quotation should cover all real long note book variety including books of different pages, ruled / un-ruled, hard / soft bound etc., Preference will be given to the bidder who has quoted for the entire quantity of note books and answer sheets indicated in Annexure C, at the discretion of the management.
8. However MPM reserve the right to allocate admissible quantity as deemed fit.
9. The tender for note books and answer sheets will be at first instance for the entire quantity of around 4.2 lac note books and around 2800 reams of answer sheets at one stroke followed by fraction of quantity as allocated by MPM on each party depending on quantity and variety as determined by MPM.
10. The selection of the successful bidder will be made based on the highest price quoted by the party. MRP price indicated in the price format includes ruling excise duty and Cess (2.125% presently) for note books with 5.5% VAT. The bidders have to arrange for loading, transportation & transit insurance for lifting on ex-mills basis. The manpower employed by the bidder for carrying out sale activity inside the MPM premises should be covered under insurance.

11. In case parties offering identical prices, in such an event MPM has the discretion to select anyone or more of the tenderers and decision of MPM will be final and binding on the tenderers.
12. Presently the note books stocks are shrink packed consisting 5/10 note books in each pack and further packed in carton boxes consisting 30, 40, 46, 55, 60, 64, 70, 75, 80, 100, 108, 120, 140, 150, 160, 180 & 240 note books in each carton box depending on variety and no. of pages.
13. There are some boxes comprising of assorted varieties of note books in each box and also assorted pages in each note book (ie., a combination of SR, DR, UR, 3L, 4L, SQL etc.). Since the sale is on 'As is where is' and 'What is there' basis no complaints shall be entertained.
14. Interested parties are at their liberty to visit the mills at Bhadravati and ascertain the quality and quantity prior to the participation in the tender. Samples will be shown to the tenderers. However no sample will be allowed to be taken out of the mills premises. No complaints and any unreasonable issues shall be entertained at a later stage.
15. Delivery period : In case of an order, the purchaser shall lift the entire quantity ordered with in 60 days from the date of order.
16. Payment: Material will be allowed to lift only after payment of 10% value towards security deposit and the 100% value of material in advance by way of RTGS. MPM will allow lifting of material only against pre-payment.
17. Failure to lift the committed quantity before the due date will give right to MPM for sale to alternative source at the risk and cost of the Purchaser. MPM also reserves at its entire discretion the right to levy suitable penalty and / or black list the purchaser and / or forfeit EMD / Security deposit.

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