

**THE MYSORE PAPER MILLS LTD.,**  
PAPER TOWN, BHADRAVATHI-577302,  
FOREST DIVISION.

No.FFR/DF/PM/17-18/002.

Dt.01.07.2017

**SHORT TERM-TENDER NOTIFICATION**

**Sealed tenders are invited from financially sound and experienced Reputed Private/Government firms and contractors for providing Prime movers/Heavy duty trucks for transportation of D-50, D-80 & above capacity Bulldozers in the MPM Forest Divisions of Bhadravathi, Sagar & Thirthahalli (transporter to use the ramp wherever necessary to shift the bulldozers) for the following distance a) 0-25 kms b) 26-50 Kms c) 51-100 Kms d) 101-150 Kms e) above 151 Kms. Note: Lumpsum rates to be quoted separately for D-50, D-80 and above capacity Dozers.**

The tender form (non-transferable) costing Rs.500/- (inclusive of taxes) for each set can be had from the office of the undersigned up to **3.00 PM on 10.07.2017**. Filled tender forms should be submitted in separate sealed envelopes in two parts i.e., pre-qualification Technical / commercial part (Part-I) & Price Part (Part-II) superscribing with tender reference and the envelopes can be put in the tender box kept in the office of the undersigned on or before **10.07.2017 upto 5.00 PM**. Only Technical/ commercial Part (Part-I) of tender will be opened on **11.07.2017 at 11.00 AM** in the presence of available tenderers. **EMD Rs.12,500/-** to be paid by way of DD in favour of "The Mysore Paper Mills Ltd.," payable at Bhadravati, shall be enclosed along with the technical/commercial part (part-1), failing which the bid will be rejected. Tender received in open condition and after due date is liable for rejection. The price bid (Part-II) of only pre-qualified tenders will be opened subsequently for which, date will be informed later. The MPM reserves the right to accept or reject any or all the tenders without assigning any reasons or to re-tender, if any. The intending contractors can also download the documents from our website: [www.mpm.co.in](http://www.mpm.co.in) for their information.

(Sd/-)  
DIRECTOR (FORESTS)



# THE MYSORE PAPER MILLS LIMITED

FOREST DIVISION, BHADRAVATHI.

(PHONE: 08282-270094)

## SHORT TERM TENDER NOTIFICATION

**Tender for providing Prime Movers/Heavy Duty Trucks for transportation of D-50, D-80 & above capacity bulldozers to MPM Forest Divisions of Bhadravathi, Thirthahalli & Sagar (transporter to use the ramp wherever necessary to shift the bulldozers) during 2017-18**

Short term Tender Notification No.	FFR/DF/PM/17-18/002 DT.01.07.2017
Cost of Tender Document	Rs.500/-(Inclusive of all taxes)
Last date for issue of Tender Document on	10.07.2017 Upto 3.00 PM
Last date for submission of tender Document on	10.07.2017 at 5.00 PM
Opening of tender - Part-I on	11.07.2017 at 11.00 AM
Opening of price Bid - Part-II	Will be informed subsequently



# THE MYSORE PAPER MILLS LIMITED

PAPER TOWN, BHADRAVATHI.

## INSTRUCTIONS TO TENDERERS

**REF: Short term Tender Notification No. FFR/DF/PM/17-18/002/dt.01.07.2017**

### 1) **PURPOSE:**

The purpose of these instructions is to serve as guidelines to tenderers while submitting their Tender/Bid for providing prime movers/Heavy Duty Trucks for transportation (**transporter to use the ramp wherever necessary to shift the bulldozers**) of D-50, D-80 and above capacity Bulldozers of Bhadravathi, Sagar & Thirthahalli division of MPM Forest Captive Plantation as described in the short term tender notification No. **FFR/DF/PM/17-18/002 dt.01.07.2017**.

Tenderers are requested to visit the areas before submitting their offer.

The tender documents may be obtained on payment of tender documents fee of Rs. 300/-per set (inclusive of all taxes) which is non-refundable, from The Mysore Paper Mills Ltd., Paper Town, Bhadravathi at the following address:

Director (Forests),  
The Mysore Paper Mills Ltd.,  
Paper town, Bhadravathi - 577302.  
TEL: 08282-270094

- 1) Tenderers shall submit their Tender/Bid in a sealed cover duly superscribing on the envelope as "Tender for providing prime mover for shifting of bulldozers during 2017-18". Tender Number, Date and complete address to **THE DIRECTOR (FORESTS), The Mysore Paper Mills Limited, Paper Town, Bhadravathi - 577 302** in two parts (Part - I - Pre-qualification covering all the terms & conditions and Part- II - Price bid) not later than **5.00 PM on 10.07.2017** (the last date of submission of tender) and part -I containing pre-qualifying papers along with DD drawn in favour of M/s "Mysore Paper Mills Ltd.," payable at Bhadravathi, towards EMD. The Tender will be opened at **11.00 AM on 11.07.2017** in the presence of the Tenderers/representatives. The Commercial bid (Part-II) will be opened separately, the date of which will be communicated to the tenderers separately.
- 2) The last date for issue of tender document is **10.07.2017 up to 3.00 PM** and for submission at **5.00 PM on 10.07.2017** and tender (Part -I) will be opened at **11.00 AM on 11.07.2017**. The tenderer shall quote their lowest possible rate, written both in words and in figures. In case the lowest rate offered appears to be reasonable considering the prevailing market conditions, the order will be awarded to the lowest bidder. If the rates offered by the tenderer are on the higher side, then MPM reserves the right to give counter offer to the L-1 irrespective of the rates offered by L1, who quoted lowest rate and will be called for discussions/negotiations subject to the approval from the competent authority i.e., Managing Director of MPM Limited.
- 3) The MPM Ltd., reserves the right to reject any or all the tenders at its own discretion without assigning any reason whatsoever. The tenderers desirous of sending the tender by registered post/courier should send it so as to reach this office on or before the time & date fixed. MPM will not be responsible for transit delay, if any.
- 4) Tenderers should give their full name, correct address and all information required in the tender form. They shall affix full signature on the tender form at appropriate places. In case, the tender is to be submitted in the name of the company/ firm/ association, then all the persons of the firm should sign the tender form. In case it is not possible for all the partners to sign the tender then the person signing the tender should obtain a power of attorney from other partners and submit

along with tender. The name and address of each partner of the partnership firm should be clearly stated on the top of the tender. A true copy of the registered deed duly certified by a Magistrate or Gazetted Officer of Karnataka State should be enclosed to the tender. In case, of the Company, it shall be signed by the Managing Director or the Director authorized by him. The Company should be registered one and a Limited one.

- 5) A tender submitted jointly by more than one person shall not be accepted unless such persons are members of a registered Company or Firm and the tender submitted is on behalf of such company or firm.
- 6) If during the course of contract period, it is revealed that the person is black-listed or insolvent or has failed to pay Government or Mills dues or is a minor, the contract will be liable to be cancelled forth-with and the contractor will have no claim whatsoever on the deposit kept by him, and which, shall be forfeited to the mills and will have no claim on contract wages, if any, due to him in respect of the work already carried out by him and can not claim any compensation for cancellation of the contract.
- 7) MPM Ltd., Bhadravathi reserves the right to accept or reject all or any of the tenders without assigning any reason for the same. It also reserves the right to alter any item of the work at the time of awarding the work to the tenderer during period of contract.
- 8) If the progress of shifting work in the MPM forests is not satisfactory. The Director (Forests), Bhadravathi at his discretion may impose fine **of Rs.5000/-** or he may also get the work done through other agencies at the risk and cost of the contractor. In all such cases the decision of The Director (Forests), Bhadravathi will be final.
- 9) The contractor is wholly responsible for the Bulldozer against theft, damage etc., from the date of execution of the agreement with the MPM till he complete the works/till the validity of the contract period.
- 10)The tender document contains Instruction to Tenders, Commercial terms and eligibility to Pre-Qualify for tender. All tenders must be accompanied by a Earnest Money Deposit of Rs.**12,500/-** (Rupees Twelve Thousand and Five hundred Only) in the form of Demand Draft. The DD should be drawn in favour of **“THE MYSORE PAPER MILLS LTD.,”** BHADRAVATHI, payable at Bhadravathi-577302, Shivamogga District, Karnataka State.
- 11)MPM will further examine the Pre-qualification tenders & select the qualified tenders based on the requirement of minimum one prime mover with valid license in the name of the Tenderers. The Tenders will not be considered/qualified unless they have ownership of minimum one prime mover/ heavy duty truck with valid license in their name/Company name as specified in the Pre-qualification Part-I.**
- 12)The un-qualified tenderers would be intimated accordingly and EMD would be returned.
- 13)MPM reserves the right to alter/delete/add any terms and conditions (including the dead line fixed for receipt of tender and opening of the same), in which case all the tenderers would be informed in advance and before the dead line fixed for receipt of sealed tenders.
- 14) The Mysore Paper Mills Ltd., does not bind it self to accept the lowest or any tender or assign any reason for non-acceptance.
- 15) The contract period is valid for one year from the date of issuing the letter order/the contract is for 2017-18 rains only.**

(Sd/-)  
DIRECTOR (FORESTS)

**16) SCOPE OF WORK, SPECIAL TERMS & CONDITIONS:****SCOPE OF WORK:**

16.01	The offered price is Firm without any escalation of the Contract.
16.02	The works to be carried out round the clock with minimum one prime mover or Heavy Duty Truck.
16.03	The Contractor should make his own arrangement for Tools tackles & Man-power
16.04	All the Instruction of the concerned CFO or his authorized representative should be strictly followed
16.05	Providing of prime mover/ heavy duty truck for Shifting of MPM dozers of <b>D-50, D-80 &amp; above capacity Bulldozers</b> wherever required in MPM forest divisions during ripping and dozing works of <b>2017-18 rains.</b>
16.06	Service tax on transportation charges is extra as applicable.

**17) GROUP INSURANCE:**

17.01	The contractor will be responsible and be required to obtain workers compensation linked Group Insurance policy against accidental risk, Injuries partial or otherwise disabilities and death while on duty for his workers for the contract validity period. Any insurance to the vehicles to be engaged will also have to be taken care of by the contractor. The expenditure of Insurance premium will be borne by the contractor.
17.02	The contractor is responsible for injury or injuries to MPM personnel caused by his men and pay for all the expenditure towards the treatment of such injured employees.
17.03	However, MPM shall not be responsible for any loss or injuries sustained by contractor or his employees of their own negligence or otherwise.
17.04	The Contractor must observe all safety measures/ arrangement while attending to above work
17.05	Care should be taken to see that the surrounding electrical lines/ telephone cable & etc. are not damaged. In case of loss or damages, the cost shall be borne by the contractor.
17.06	The contractor shall ensure that labourers employed by him are confined to the working spot allotted to them.
17.07	The entry/exit of the Contractor's employees/workers shall be only as per the direction of the bill certifying authority and against permit issued. The physical checking of personnel, as necessary shall be done while leaving work places.
17.08	The contractor should not engage labourers below 18 years.
17.09	<b>The tenderer should take care while transporting the bulldozers by thorough inspection and finding the status of the road and the bridges, if any accident/ damages to the road/bridges it will be to his account only.</b>
17.10	<b>While transporting the bulldozers on road if any accident happens the contractor is solely responsible.</b>

**18) COMMERCIAL TERMS & CONDITIONS:**

18.01	Tenderers are required to quote the rate as per price format. The Mysore Paper Mills Ltd., does not bind itself to accept the lowest or any tender or assign any reason for non-acceptance
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**19) VALIDITY:**

19.01	The offer should be valid for a minimum of 90 days for acceptance from the date of receipt of offer at our end.
19.02	The prices offered should remain FIRM during contract period till complete execution of order

**20) PAYMENT TERMS:**

20.01	Payment within 30 days, against submission of bills duly certified by the CFO or his authorized representative
20.02	Deductions such as prevailing Income Tax shall be applicable on the gross bill.
20.03	<b>Income Tax: Recovery of Income Tax at source (TDS) will be made from the bills of the contractor at the rates prevailing from time to time as per the IT act.</b>

**21) FORCE MAJEURE:**

*Neither party shall be held responsible for any losses if the fulfillment of any terms of provisions of the agreement are delayed or prevented by act of lawful government resolutions or other disorders, wars, acts of enemies, strikes, fires floods, act of god or act of states without limiting the foregoing, Any other causes not within the control of the party, whose performance is interfered with and which by the exercise of reasonable diligence is unable to prevent whether all the cause, pre-cause herein before enumerated or not.*

*The party claiming occurrence of any event under force majeure, shall give notice within 15 days of occurrence of such event of any force majeure circumstance, to the other in writing.*

**22) ARBITRATION**

In the event of any controversy claim question or dispute arising between the Supplier/Contractor on any matter, except this arbitration paragraph, relating to the Order/Contract or arising out of the breach thereof, the same shall in the absence of an agreement thereupon, be referred to the arbitration of one person if mutually agreed upon between the parties, otherwise two arbitrators one to be appointed by each party to the reference.

The arbitrators so appointed shall appoint an umpire. The arbitration shall be in accordance with the provisions of the Indian Arbitration Act 1996 as amended from time to time. The venue of arbitration shall be Bangalore.

The law department, Government of Karnataka has released a Circular No. - 273 J-1 2012 (S.A). 10.01.2014 to incorporate the following 'arbitration clause' in all Government contracts and avail of the services of Arbitration Centre-Karnataka (Domestic & International) Bangalore, which is re-produced below :

"Model Arbitration Clause: Any dispute or difference or claim arising out of, or in connection with, or relating to the present contract or the breach, termination or invalidity thereof, shall be referred and settled under the Arbitration Centre-Karnataka (Domestic & International) Rules 2012, by one or more arbitrators appointed in accordance with its rules".

**23) SUBMISSION OF TENDER**

The Tenderer should submit tender in **two separate sealed** covers by Registered Post/Courier or in person. The sealed covers complete in all respects i.e., Part -I and Part-II shall be submitted duly superscribing the Tender No. & Due Date & From Address, so as to reach **The Director (Forests), of the Mysore Paper Mills Ltd., Paper Town, Bhadravathi- 577302, Shivamogga District, Karnataka State on or before 10.07.2017 by 5.00 PM.**

23.01	Late offers are liable for rejection, Telex/Telegraphic tenders/bids will not be considered. The tender is liable to be rejected if incomplete information is given thereon or if the particulars and date asked for in the tender are not fully complied with.
23.02	Documents submitted improperly are liable to be rejected.

**24) EARNEST MONEY DEPOSIT:**

a	The Tenderer must remit along with his offer an Earnest Money Deposit of <b>Rs.12,500/-</b> (Rupees Twelve Thousand and Five hundred Only). The EMD should be paid by way of bank demand draft to The Mysore Paper Mills Ltd., Bhadravathi-577302 drawn on any scheduled banks having branch office at Bhadravathi in Karnataka State (and not on ordinance factory, Bhadravathi in Maharashtra State). The EMD will be converted as Security Deposit in the successful tenderer. The EMD amount will not attract any interest as long as with MPM.
b	Old EMD (submitted earlier against our Tender/Order) or any running bills of present orders,



if any, cannot be treated as EMD against this tender. Please ensure to submit fresh EMD along with the quotation as otherwise the offer is to be rejected.
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**25) SECURITY DEPOSIT:**

5% will be retained as security deposit from the running bill of the successful tenderer and same will be returned only after satisfactory execution of contract. In case of the order with validity more than one year, the deduction of Security Deposit at the rate of **5%** on the gross bill value will be retained as security deposit for the further validity period of the contract. The security Deposit shall not bear any interest so long held by the company as the security deposit. Any unpaid claims, dues, debts, penalties etc., payable by successful tenderer to the company will be recovered from the security deposit returnable to you. Also, in case of violation of any terms and conditions or trade practice or for un-satisfactory work the security deposit is liable for forfeiture.

**26) The successful tender shall be responsible for payment of contribution towards employee's provident fund/ESI if claimed under the employee's provident fund Act/ESI Act and the rules framed there under.**

**The contractor shall be liable to comply with all the Labour Laws and other statutory provisions/Act in so far as they relate to the men employed by him for execution of work under the contract and shall furnish documents/proof thereof to the MPM Ltd., If any amounts are found due for remittance under any Act by the contractor MPM Ltd., may insist upon immediate payment of the same by the contractor and production of proof thereof or remit the same to the concerned authorities out of the dues to the contractor. Any liability devolving on the MPM Ltd., on behalf of the contractor shall be passed on to the contractor and recovered from the bills/other dues that may be payable to the contractor.**

**27) REPORTING /BILL CERTIFYING AUTHORITY:**

The contractor is required to report CFO or his authorized representative to seek advice/instructions for work. The contractor should inform prime mover or heavy duty truck position to the reporting authority. The said authority will certify the bills pertaining to the work carried out by the contractor.

**28) OTHER TERMS & CONDITIONS:**

28.01	The work should be completed as per instructions of CFO's or his representative/s.
28.02	The tenderer should shift the dozer in the area as shown by the concerned Chief Forest Officer of concerned division.
28.03	No extension of time will be allowed.
28.04	Insurance coverage to the equipment/machinery/working person should be available & presented before the reporting authority.
28.05	Please show clearly in the quotation item wise, Unit price.
28.06	Cost quoted is inclusive of fuel, transportation, TA & DA of staff, repair/spares etc.,
28.07	Prospective tenders are advised to visit the MPM captive plantation and carefully study the working conditions before offering their rates. Once the rate quoted are bound to carry the work at that rate only.
28.08	Tenderers are advised to study the document thoroughly and furnish the relevant information and copies of documents, failing which the offers are liable for rejection
28.09	<b>Transporter to use the ramp wherever necessary to shift the bulldozers</b>

(Sd/-)  
DIRECTOR (FORESTS)

## PART – I

Short term Tender notification No. FFR/DF/PM/17-18/002 Dt.01.07.2017

### INFORMATION ABOUT PRE-QUALIFICATION REQUIREMENT:

#### PRE-QUALIFICATION OF THE TENDERER:

##### **A) EXPERIENCE:**

The Tenderer should own minimum one number Prime Mover/**Heavy Duty Truck** with valid license in their name. The tenderer should have work experience in the work of shifting of dozer shall be submit the experience certificate with valid Registration certificate of the prime movers/**Heavy duty truck** from the concerned authorities.

##### **B) EVALUATION OF PRE-QUALIFICATION:**

The pre-qualification of tender submitted by the tenderers will be under taken by MPM to determine the eligibility and competence of the prospective tenderers in accordance with the sole judgement and discretion of the MPM. The tenderer will not have any claim against the MPM's decision about dis-qualifications.

It must be clearly understood that if discrepancies are found in the pre-qualification of tenders, the discrepancies will be considered as unsatisfactory and the tenderers may not be eligible to tender until the discrepancies are satisfactorily explained and resolved. The decision of the MPM to accept or reject pre-qualification tender will be final and shall not be open for the challenge in any court of law.

1	Name of the Tenderer	
2	Company Name	
3	Postal Address:	
4	Telephone No. /Fax No.	
5	Name(s) and position(s) of Person(s) who may be contacted for further information if required.	
6	Work Experience in the field	
7	List of vehicles & their particulars held in the name of the tenderer (The tenderer should have min. 1 No. (one) prime mover/ <b>heavy duty truck</b> in their name) the copies of Registration No. & Insurance & Etc. if any to be furnished).	
8	In case Partnership, Partnership Deed Should be produced.	
9	Service tax registration certificate to be provided issued by the authorized (concerned) authorities.	
10	<b>Income Tax Permanent Account No. and certificate to be provided, as issued by the authorized authorities.</b>	
11	<b>GST Registration No.</b>	



Tenderers are advised to study the document thoroughly and furnish the relevant information and copies of documents, failing which offers are liable for rejection.

### DECLARATION

I/We hereby declare that the particulars furnished above are true and correct to the best of my/our knowledge and accept all the terms and conditions as per the tender No. **FFR/DF/PM/17-18/002**  
**Dated: 01.07.2017.**

SIGNATURE OF THE TENDERER  
WITH SEAL / STAMP.

I / We have herein enclosed a Demand Draft No ..... Date:..... in favour  
of THE MYSORE PAPER MILLS LTD., BHADRAVATHI, KARNATAKA STATE for Rs.....

Towards the earnest Money Deposit

I have read and understood the terms and conditions  
applicable to this work and I have retained one copy of the  
same for my reference.  
(Signature of TENDERER)

**PART-II****PRICE FORMAT**Short term Tender Notification No. **FFR/DF/PM/17-18/002/Dt.01.07.2017**

**TENDER FOR TRANSPORTATION (SHIFTING) OF D-50 & D-80 AND ABOVE CAPACITY BULLDOZERS BY USING PRIME MOVER/HEAVY DUTY TRUCK IN VARIOUS FOREST DIVISIONS OF MPM (TRANSPORTER TO USE THE RAMP WHEREVER NECESSARY TO SHIFT THE BULLDOZERS).**

**PRICE LUMPSUM**

Sl. No.	Scope of work	Dozer - 50		Dozer - 80 & above capacity	
		Number of occurrence (Estimated)	Rate of Lumpsum (Rs.)	Number of occurrence (Estimated)	Rate of Lumpsum (Rs.)
1)	For transportation (shifting) <b>D-50 &amp; D-80</b> capacity of bulldozers by using of prime mover/heavy duty truck in MPM captive plantations of Bhadravathi, Sagara & Thirthahalli forest divisions.				
a)	0- 25 Kms - Rs.	20		10	
b)	26 -50 Kms. - Rs.	15		5	
c)	51-100 Kms. - Rs.	5		3	
d)	101-150 Kms. - Rs.	2		2	
e)	Above 151 Kms. - Rs.	1		1	
2)	VALIDITY OF THE OFFER	90 DAYS		90 DAYS	

**Note: Evaluation of offers will be based on cumulative pricing, considered on number of occurrences and price for each occurrence/slab.**

SIGNATURE OF THE TENDERER  
WITH SEAL / STAMP.

Place : Bhadravathi

Date :