



THE MYSORE PAPER MILLS LIMITED

FOREST DIVISION, PAPER TOWN, BHADRAVATHI – 577302 (INDIA)

PHONE: 08282-270094 / 272484 FAX No.08282 270937

(CIN No. L99999KA1936SGC000173)

(Our GST Number : 29 AACT 7735 Q1 ZI)

NATIONAL COMPETITIVE BIDDING

TENDER NO. FFR/DF/PB/PS/SN/17-18/004 DTD 21.02.2018

(e-PORTAL TENDER NO. [MPML/2017-18/IND589](#))

SHORT TERM TENDER DOCUMENT FOR SUPPLY OF HMHDPE POLYETHYLENE BAGS/SHEETS/AGRO SHADE NET

UNDER TWO COVER SYSTEM DUE AT 15.00 HRS ON 15.03.2018

1	Short Term Tender Notification No.	FFR/DF/PB/PS/SN/17-18/004 Dt. 21.02.2018 e-Portal No.MPML/2017-18/IND589
2	Last date for Uploading the Tender	15.03.2018 up to 15.00 Hrs.
3	Opening of Technical Bid Part-I	17.03.2018 at 15.00 Hrs
4	Opening of Price Bid Part-II	Will be informed subsequently

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THE MYSORE PAPER MILLS LIMITED

FOREST DIVISION, BHADRAVATHI – 577302

(CIN No. L99999KA1936SGC000173)

(Our GST No. : 29 AACT 7735 Q1 ZI)

REF: **SHORT TERM E-TENDER NOTIFICATION No. FFR/DF/PB/PS/SN/17-18/004**

Dated: 21.2.2018

(e-Portal No. MPML/2017-18/IND589)

ANNEXURE 'A'

INSTRUCTIONS TO TENDERERS:

- 1) **PURPOSE:** The purpose of these instructions is to serve as guidelines to Tenderers while submitting their quotations for supply of HMHDPE Polyethylene bags/Sheets/Shade Net as described in the Tender Document

The Tender forms may be downloaded from e-procurement portal website i.e., <https://www.eproc.karnataka.gov.in>

Tender processing fee : As per e-procurement portal norms.

- 2) Tenders have to be uploaded at the e-portal only.
- 3) **Time for submission of tender** at the e-portal: On or before **15.03.2018 upto 15.00 Hrs.**
- 4) The Price Part of the Technically/Commercially acceptable offers will be opened at a later date, which will be informed to the respective parties.
- 5) Tender will be opened in this office on **17.03.2018 at 15.00 Hrs.** by the undersigned or an Officer duly authorized by him. If the Tender opening date is declared as holiday for any reason, the subsequent working day will be valid for all purpose.
- 6) The rates should be clearly indicated both in figures and words. If any difference is noticed, the lowest rate quoted will be taken into account. All the columns in the tender application form should be filled in and signed. Any correction should be attested with full signature.
- 7) If the tenders are offered on behalf of a company, the persons signing the tender on behalf of the company should produce a Power of Attorney on behalf of all the partners of the company.
- 8) The tenderers are required to furnish a copy of their PAN card and valid license for manufacturing the above materials while participating in the tender.
- 9) **EARNEST MONEY DEPOSIT:**
- i) The tenderer must remit along with his offer an Earnest Money Deposit of Rs.42,500/- (Rs.Forty two thousand five hundred only).
- ii) The EMD will be returned to the unsuccessful Tenderer after finalization of the orders. The EMD will be partially adjusted towards Security Deposit in the case of the successful Tenderer. The EMD amount will not attract any interest as long as it is with MPM.

- iii) Old EMD (submitted during our earlier Tender/Order) or any running bills of present orders, if any, cannot be treated as EMD against this tender. Please ensure to submit fresh EMD along with quotation, as otherwise the offer is liable to be rejected.
- 10) Tenderers should pay through e-procurement portal the EMD as detailed above through any of the following modes only:
- i) Credit Card
 - ii) Debit Card
 - iii) National Electronic Fund Transfer (NEFT)
 - iv) Over the counter (OTC)
- 11) EMD furnished by the successful tenderer will also be converted as a part of Security Deposit; The EMD so furnished, will not fetch any interest.
- 12) The tenderers will supply the samples for testing - 100 Polyethylene bags of 4"x6"x200G and 8"x12"x400G; 03 Mtrs each of White & Black Polyethylene sheets and 03 Sq.Mtrs of Shade Net.

Offers without sample will not be considered.

- 13) The Tenderers are advised to offer best possible rate. If the offers are on the higher side, purchaser may at its discretion negotiate with L-1 Tenderer, and/ or cancel the Tender.
- 14) MPM reserves the right to reject any or all tenders at its own discretion without assigning any reason whatsoever. Tenderers should give their full name, correct address and all information required in Annexure "C" of the Tender Form. They shall affix full signature on the Tender form at appropriate places.

(Sd/-)
APCCF & DIRECTOR (FORESTS)

TERMS & CONDITIONS

**SHORT TERM E-TENDER NOTIFICATION No. FFR/DF/PB/PS/SN/17-18/004 dated: 21.2.2018.
FOR HMHDPE POLYETHYLENE BAGS/SHEETS/AGRO SHADE NET**

1) MATERIAL SPECIFICATION: As per Annexure- 'B' enclosed.

2) QUALITY

The material offered should strictly conform to the specification noted as per Annexure 'B'. The analysis / testing done at our Mill's Laboratory at Bhadravathi/Forest Office, on receipt of consignment shall be final and binding on you.

If the material supplied is found defective/not as per our specification, the same should be replaced with good material free of cost in time.

3) QUANTITY:

The quantity as per Annexure 'B' is indicative. MPM reserves the right to increase/decrease the quantity indicated in the Tender and to accept any tender wholly or partly at our option.

NOTE: The Tenderer should offer a minimum quantity of 75% of the tendered quantity, failing which, the offer is liable to be rejected.

4) PACKING:

The consignment should be dispatched by Road through reputed transporters like VRL/Prakash Road Lines/DRW/SR mentioning the supplier's name, address etc., clearly on each packing.

NOTE: The Weighment recorded at MPM weighbridge Bhadravathi will be final & binding on both buyer and seller. Payment will be released for the Net Weight of the material received excluding packing material. Please indicate Net weight in the Invoice and on each bag/packing clearly.

5) INSPECTION:

Inspection will be done by drop test, counting number of bags/kg, number of punch holes for each size at our Mills, Bhadravathi. The analysis report given by authorities of the Buyer's Mills shall be final and binding on both the parties.

The tenderers will supply the samples for testing, 100 Polyethylene bags of 4"x6x200G and 8"12"x400G; 03 Mtrs each of White & Black Polyethylene sheets and 03 Sq.Mtrs of Shade Net.

Tender received without sample will not be considered.

6) TESTS:

Seller will arrange to conduct the necessary tests required for the Materials. In case Seller is an authorized dealer, **necessary Test Certificate issued by the manufacturer to be furnished to the buyer.**

7) REJECTION:

If the material supplied does not conform to ordered specification/quality, the same shall be liable to be rejected at Supplier's risk & cost. The material is to be replaced as per ordered specification immediately and arrange to take back the rejected material from the premises of the Purchaser within FIFTEEN DAYS from the date of intimation or else the material will be at the sole risk and cost of the supplier.

8) COMMERCIAL TERMS & CONDITIONS:

- i) Tenderers are required to indicate Unit Rate and are required to mention quantity wise discount, if any.
- ii) **Offer should be on F.O.R Bhadravathi basis inclusive of all taxes, GST, RCM on freight etc. Offer should include Basic Price, GST, RCM (Reverse Charge Mechanism) on Freight, if any, Insurance, Packing & Forwarding, total landed cost at our MPM, Bhadravathi.** It shall be the responsibility of the supplier to arrange for the transportation and supply the material on F.O.R destination on freight paid basis.
- iii) **The tenderer should invariably mention their GST Number and our GST number as stated below, in their Invoice.**

Our GST No.: 29 AACT 7735 Q1 ZI

NOTE: The Tenderers are advised to offer their best possible rate. In case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder. If the Offers are on the higher side, then **purchaser may at its discretion negotiate with L-1 Tenderer and/or cancel the Tender.**

The Mysore Paper Mills Ltd., does not bind itself to accept the lowest of any Tender or assign any reason for non acceptance.

9) VALIDITY:

The offer should be valid for a minimum of 90 days for acceptance from the last date for submission of bids.

- i) The prices offered should remain FIRM till complete execution of the order.
- ii) Any changes in the levies due to change in the turnover of the supplier have to be borne by the supplier.

10) PAYMENT TERMS:

100% payment will made within 45-days from the date of receipt of material at our site subject to acceptance, by way of Cheque.

11) DELIVERY: Supplies shall be made immediately after receipt of letter order/ purchase order/as per schedule given by MPM.

Delivery is the essence of the contract. The supplier shall ensure to dispatch material as per delivery schedule that will be indicated in the Purchase Order.

- i) The supplier is required to confirm his acceptance for effecting deliveries. In case, supplier is unable to adhere the schedule given, the same should be advised to purchaser

within 3 days from the date of receipt of our advice to enable us to make alternative arrangements.

- ii) If the supplier does not arrange the dispatches of the scheduled quantity, the same would be procured from alternative sources and any extra expenditure incurred due to this change will be debited to the supplier's account.

12) FAILURE OF DELIVERY:

In case of failure of delivery as per schedule, the Purchaser has an option as under either: -

- i) To levy liquidated damages at the rate of half percent per week for each week delay subject to maximum of 5% on the total value of the order/contract.
- ii) Or to cancel the order and procure from alternative sources at the sole risk and cost of the Vendor.

13) RIGHT OF FORECLOSURE:

MPM reserves the right to foreclose the Purchase Order at any time without assigning any reason. The transaction will be closed by settling the accounts up to the date of foreclosure of the Purchase Order and no extra claims shall be entertained by MPM for such closure of the Purchase Order by giving seven days notice.

14) RIGHT OF TERMINATION:

- a) MPM reserves the right to terminate the Purchase Order or any part thereof upon, if the supplier fails to fulfil their part of the contractual obligations either with respect to the Purchase Order or any other Purchase Order released by MPM, by way of a written notice.
- b) Either party has the right to terminate the Purchase Order or any part thereof by a written notice to the other, if,
- Such other party becomes Bankrupt, or goes into liquidation and/or,
 - Such other party makes a general arrangements for the benefit of its creditors and/or
 - A receiver is appointed for all the property owned by such other party.
 - Upon receipt of the said termination notice, the party receiving the notice shall discontinue all work on the Purchase Order and matters connected with it.

15) FORCE MAJEURE:

Neither party shall be held responsible for any losses, if the fulfillment of any terms or provisions of the Order/Contract are delayed or prevented by Acts of Lawful Government revolutions or other Disorder, Wars, Acts of Enemies, Strikes, Fires, Floods, Acts of God or Acts of States without limiting the foregoing, any other causes not within the control of the party whose performance is interfered with and which by the exercise of reasonable dequence, is unable to prevent whether all the clause of causes herein before enumerated or not. The party claiming occurrence of any event under force majeure shall give notice within Fifteen Days to the other in writing in the event of instance of any force major circumstances, failing which, the supplier shall not be entitled to any benefits under this clause.

16) DISPUTES:

If at any time, any question, disputes or difference whatsoever, shall arise between the Buyer and the Seller in relation to or in connection with this order, both the parties agree to resolve such difference by mutual consultations, failing which, either party may give to the other, notice in writing of the existence of such question, dispute or difference and the same shall be referred to the final determination of a single arbitrator in Bangalore, in case the parties can agree upon one, otherwise two arbitrators in Bangalore (one to be appointed by each party to the difference) or to be final arbitrators of an Umpire in Bangalore to be appointed by the said statutory modifications thereof for the time being in force, and that award of the said arbitrator/arbitrators/Umpire, as the case may be shall be final and binding on both the parties and that the provisions of Indian Arbitration Act 1996 and the rules thereunder to be read together with all statutory amendments and modifications to the said Act.

In respect of all disputes, if any arising between the parties, the Courts situated in the City of Bangalore shall alone have exclusive jurisdiction.

17) DOCUMENTATION:

The Invoices/delivery challans/test certificates should be sent as mentioned below:

- i) Original Bills addressed to : Asst. General Manager (Finance),
Mysore Paper Mills Ltd.,
Paper Town,
Bhadravathi-577 302,
KARNATAKA.
- ii) Copy of Bills & Test Certificates
to be sent to : Director (Forests)
Mysore Paper Mills Ltd.,
Paper Town,
Bhadravathi-577 302,

NOTE: If the documents are not sent in line with the above, payments are likely to be delayed.

18) MODE OF DISPATCH:

Dispatches may be effected by Road only as per stipulations indicated in the Order. For any deviations, written confirmation should be obtained from us.

19) WEIGHMENT:

The Weighment recorded at MPM Weighbridge Bhadravathi shall be final and binding on you. However, a tolerance of $\pm 1\%$ on invoice quantity is allowed to take care of any variation in weight/analysis.

20) RISK PURCHASE:

Withdrawal of the offer after it is accepted or failure to make the supply within the specified time or according the specification will entail cancellation of the order and purchase being made at Seller's expense from other sources in addition to any other action which we may choose to take.

21) SUBMISSION OF TENDER:

The Tender forms may be downloaded from e-procurement portal i.e., <https://www.eproc.karnataka.gov.in> or MPM website : www.mpm.co.in

- a) PART-I Technical/Commercial Part covering all technical/commercial aspects of the material offered.
- b) PART-II Price Part – Price Bid (on landed cost basis at MPM inclusive of GST; transportation etc). Tenders are to be uploaded at the e-portal only.
- c) Technical Bid should accompany the samples wherever applicable. **The Technical Bid without sample is liable for rejection.**
- d) **Late offers are liable for rejection, Fax/Telegraphic quotations will not be considered.** The tender is liable to be rejected if incomplete information is given thereon or if the particulars and date asked for in the tender are not fully compiled with.
- e) Documents submitted improperly are liable to be rejected.

22) SECURITY DEPOSIT:

In the event of an order, the supplier has to submit a Security Deposit to an extent of 5% of the order value OR execute a Bank Guarantee for the same amount OR agree for a deduction of **entire amount from initial bills**. However, the EMD amount paid will be converted as part of the Security Deposit amount and will be retained by purchaser till complete fulfillment of order terms. In case the supplier submits EMD in the form of Bank Guarantee, they will have to furnish a fresh Bank Guarantee towards the Security Deposit. In case the supplier fails to complete the order satisfactorily, MPM reserves the right to forfeit the Security Deposit. This amount will not attract any interest.

23) Tenderers are advised to study the document thoroughly and furnish the relevant information and copies of documents, failing which, the offers are liable for rejection.

Sd/-
Director (Forests)

ANNEXURE 'B'

SHORT TERM e-TENDER No. FFR/DF/PB/17-18/004 dated 21.02.2018

SPECIFICATION

Item No.1 - HMHDPE POLYETHYLENE BAGS

Size : 4" x 6" x 200 Gauge with 6 Drainage holes ---- Quantity - 3900 Kgs

Item No.2 : LDPE POLYETHYLENE BAGS

Size : 8" x 12 x 400 Gauge with 15 Drainage holes ---- Quantity - 400 Kgs

1) MATERIAL: HMHDPE (High Molecular High-Density Polyethylene) bags should survive in the long/continued exposure to heat/cold/wind, should not peel off or crack at the folding of sides/closure.

2) SIZE:

For **4"x6"x200 Gauge**, six drainage holes and for **8"x12"x400 Gauge** 15 holes must be punched mechanically with a clear-cut circumference. Holes to be punched one inch away from the sides and one and half-an-inch above the sealing/closure. Horizontally, the holes should be one and half inches above the first row and likewise the second & third row to be at intervals of half inches from first row as specified in diagram. Size of the holes to be proximately to the size of punch holes of Office punching machine and location of holes to be as per the sketches enclosed (for both 4"x6"x200 Gauge and 8"x12"x400 Gauge).

3) CLOSURE/SEALING:

Should be bottom sealed and should invariably be tough compact and continuous without leaving any gap, should be able to withstand the weight and should not peel off or separate when exposed to continuous heat/rain/wind handling etc.,

4) THICKNESS:

Thickness should be such that one Kg. of bags of Size: 4"x6"x200 G with 6-holes should be about 675 bags/kg and 8"x12"x400G should be about 80-85 bags/Kg. Supply should be identical to the samples submitted with Offer. **Sketch of Polyethylene bag is also furnished.**

INSTRUCTIONS

- 1) Please send free samples of **100 bags** of both **4"x6"x200 G and 8X12"x400 G size** Polyethylene bags to the undersigned, **before 08.03.2018** for testing. Offers without sample will not be considered.
- 2) Materials to be supplied on staggered delivery basis strictly as per schedule given by MPM.
- 3) Materials to be supplied as per specifications only.
- 4) The poly-bags should be delivered in sealed bundles of 25-Kgs. each excluding the weight of packing material.

(Sketches of both 4"x6"x200G and 8X12"x400G size are furnished). This quantity is approximate. MPM has the option to vary the ordered quantity by +/- 25% at the same price, terms & conditions.

Note: Tenderer should offer for a minimum of 75% of tendered quantity, failing which, the offer is liable for rejection.

ITEM No.3 & 4 - WHITE & BLACK POLYETHYLENE SHEETS**SPECIFICATION DETAILS**

3) **White Transparent Polyethylene Sheet** (LDP) freshly processed of Size 400G x 6 feet width. 1 kg of sheet should measure between 6 to 7 mtrs in length.

- QUANTITY : 2200 Kgs

4) **Black Polyethylene Sheet** (LDP) reprocessed of Size 400G X 4 feet width. 1 Kg of sheet should measure between 7 to 8 mtrs in length.

- QUANTITY: 1700 Kgs

PACKING: In roll of Maximum 25 kg. net each.

INSTRUCTIONS

1. Please send 3 Meters free samples for testing, failing which offer will not be accepted.
2. Materials to be supplied on staggered delivery basis as per schedule given by MPM.
3. Materials to be supplied as per specifications only.

The Polyethylene Sheet should be delivered in sealed bundles/roll of maximum 25 Kgs each excluding the weight of packing material. This quantity is approximate. MPM has the option to increase/decrease the ordered quantity by +/- 25% at the same price, terms & conditions.

NOTE: Tenderer should offer a minimum of 75% of tendered quantity, failing which the offer is liable to be rejected.

ITEM No.5 - GREEN COLOUR AGRO SHADE NET HDPE FABRIC**SPECIFICATION**

1	% Shade	75% Shade	
2	Colour	Green	
3	SIZE	50 Mtrs. x 3 Mtrs	150 Sq. Mtrs. each bundle

Supply should be identical to the samples submitted with Offer.

Quantity : 25,000 Sq.Mtrs.

INSTRUCTIONS

1. Please send **03 Mtrs of Shade Net** as free sample for testing, failing which the offer will not be accepted.
2. Materials to be supplied on staggered delivery basis as per schedule given by MPM.
3. Materials to be supplied as per specifications only.

QUANTITY:

The Green Colour Agro Shade Net HDPE FABRIC 25000 Sq. Meters (75% Shade) should be delivered in sealed bundles of 150 Sq. Mtrs. packing each excluding the weight of packing material.

This quantity is approximate. MPM has the option to increase/decrease the ordered quantity by +/- 25% at the same price, terms & conditions.

NOTE: Tenderer should offer a minimum of 75% of tendered quantity, failing which the Offer is liable to be rejected.

ANNEXURE – “C”

Short Term E-Tender Notification No.FFR/DF/PB/PS/SN/17-18/004 Dated: 21.2.2018

A) INFORMATION ABOUT TENDERERS:

a) IN CASE OF INDIVIDUAL:

A	Name of Business	
B	Whether his Business is Registered (Copy of Registration Certificate to be enclosed)	
C	Date of commencement of Business	
D	GST Registration No.	
E	PAN No.	
F	Name of the Bankers	
G	Telephone No./Fax No	
H	Name(s) and position(s) of Person (s) (Who may be contacted for further information if required)	
I	Nature of Firm/Company, whether Manufacturer or Trader (if a Trader, Letter of Manufacturers' Authorization to be furnished)	
J	Manufacturing Capacity	

b) IN CASE OF PARTNERSHIP/LIMITED COMPANY:

A	Name of Partners/Director	
B	Whether the Partnership/Company is Registered (copy of registration to be enclosed)	
C	Date of Establishment of Firm	
D	GST Registration No.	
E	PAN No.	
F	Whether each of the Partners of the Firm pays Income Tax over Rs.10,000/- per Year? If not, which of them pays the same	
G	Name of the Bankers	
H	Telephone No./Fax No	
I	Name(s) and position(s) of Person (s) (Who may be contacted for further information if required)	
J	Nature of Firm/Company, whether Manufacturer or Trader (if a Trader, Letter of Mfrs' Authorization to be furnished)	
J	Manufacturing Capacity.	

We authorize The Mysore Paper Mills Limited, or its delegate/s to carry out any investigation to prove the truthfulness of the Statements and documents submitted and to obtain any clarification and information on the financial aspects of this applicant.

Signature of Tenderer

B. PRE-QUALIFICATION AS A TENDERER:**a) PAST EXPERIENCE AND CAPABILITY:**

- i) The Tenderer should have transacted for at least **Rs.20,00,000/-** (Rupees Twenty lakhs only) per year for a period of minimum **Two** years during any of the past three years, for which documentary proof i.e. authentic Balance Sheet and Profit and Loss A/c. should be furnished. The financial status of the Bidder shall also be one of the criteria for the pre-qualification. The assessment of the financial status of the Bidder will be done based on the details/documents submitted. The Tenderers are advised to furnish the above information along with supporting documents, failing which the tenders will be rejected Outright. The information given is liable to be verified from the respective Authorities and any falsification may lead to Black Listing of the Vendor.
- ii) **Details of experience:** The Tenderer should have supplied: (a) minimum 3 MT per year in the case of Polyethylene bags/ sheets. (b) Minimum 15000 sqm in the case of agro shade net, for a minimum period of 2 years out of past 3 years. The Tenderer have to furnish certificates from clients / purchase order for having supplied the same, as documentary proof.

Sl. No.	Year	Supplied Qty. (MT)	To (Buyer)
1	2014-15		
2	2015-16		
3	2016-17		

Sl. No.	Year	Turnover (Rs.)
1	2014-15	
2	2015-16	
3	2016-17	

- iii) Have you supplied to MPM earlier, If yes, furnish the Purchase Order details.

C) CERTIFICATES/DOCUMENTS TO BE ENCLOSED: (Strike whichever is not applicable).

a)	GST Reg. No. & Date	Enclosed / Not enclosed
b)	Income Tax Clearance Certificate from the Income Tax Dept. for previous 2 years	Enclosed / Not enclosed
c)	Solvency Certificate	Enclosed / Not enclosed
d)	Copy of Registration of the Business	Enclosed / Not enclosed
e)	Balance Sheet and Profit & Loss A/c – At least 2 years.	Enclosed / Not enclosed
f)	Authorization Letter from the Principals (in the case of a Trader).	Enclosed / Not enclosed
g)	Relevant Purchase Order copies – At least 2 years.	Enclosed / Not enclosed

D) OTHER CONDITIONS:

a)	Terms of Payment: Our terms of payment are 100% within 45 days from receipt of material subject to acceptance of the material.	Agreed/ Not Agreed
b)	Transport arrangement It is the responsibility of the supplier to send the material through pre-paid transportation	Agreed/ Not Agreed
c)	Details of EMD Amount paid at the e-portal	Yes/No
d)	Agreeable to submit 5% of order value towards Security Deposit.	Yes/No
e)	Validity of the Offer Whether valid for 90 days from the date of opening of tender.	Yes/No
f)	Agreeable to keep the rate valid for one year/till completion of order.	Yes/No
g)	Sample submitted	Yes/No
h)	Quantity offered	_____

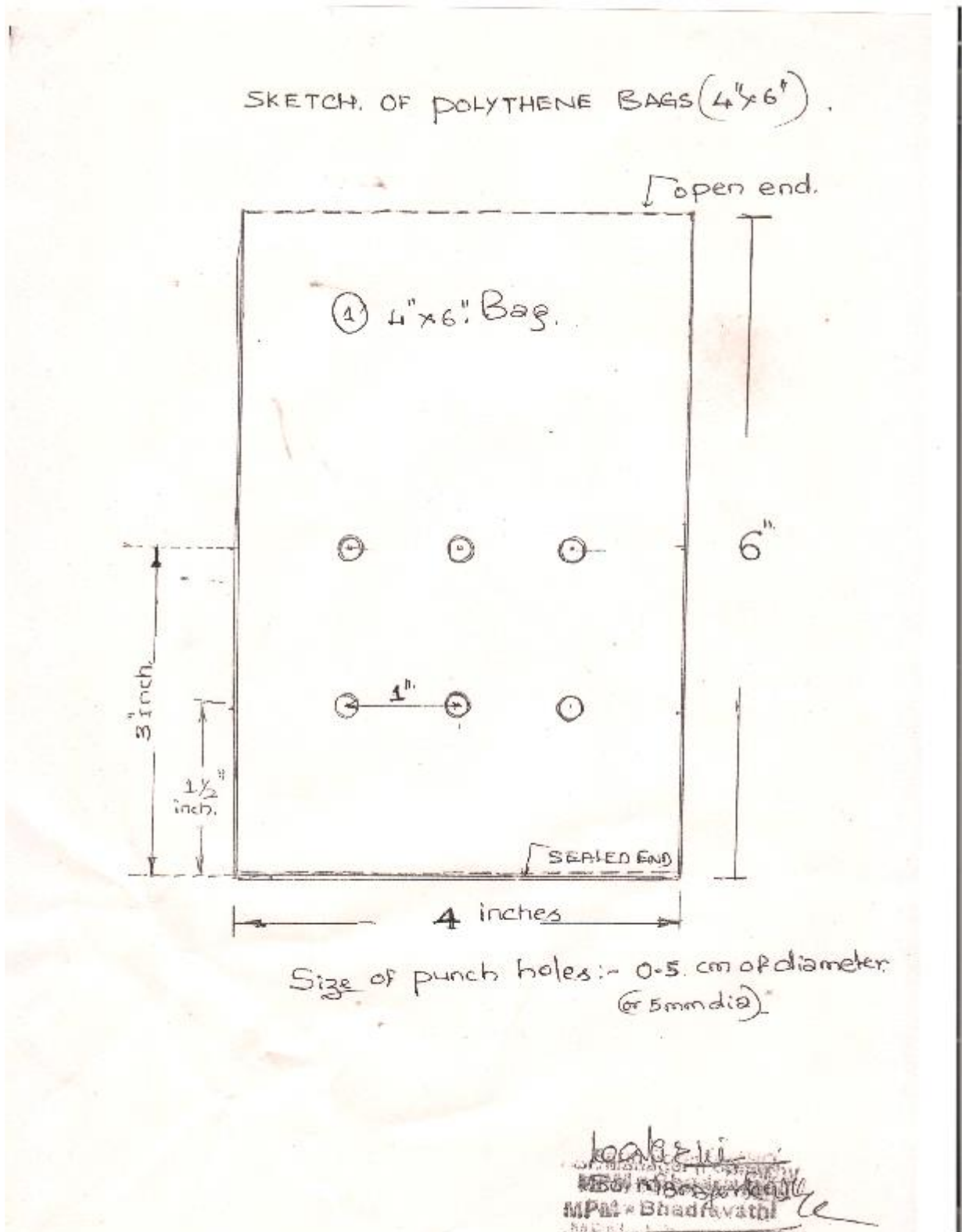
NOTE: Tenderer should offer a minimum of **75%** of tendered quantity, failing which; the offer is liable to be rejected.

DECLARATION

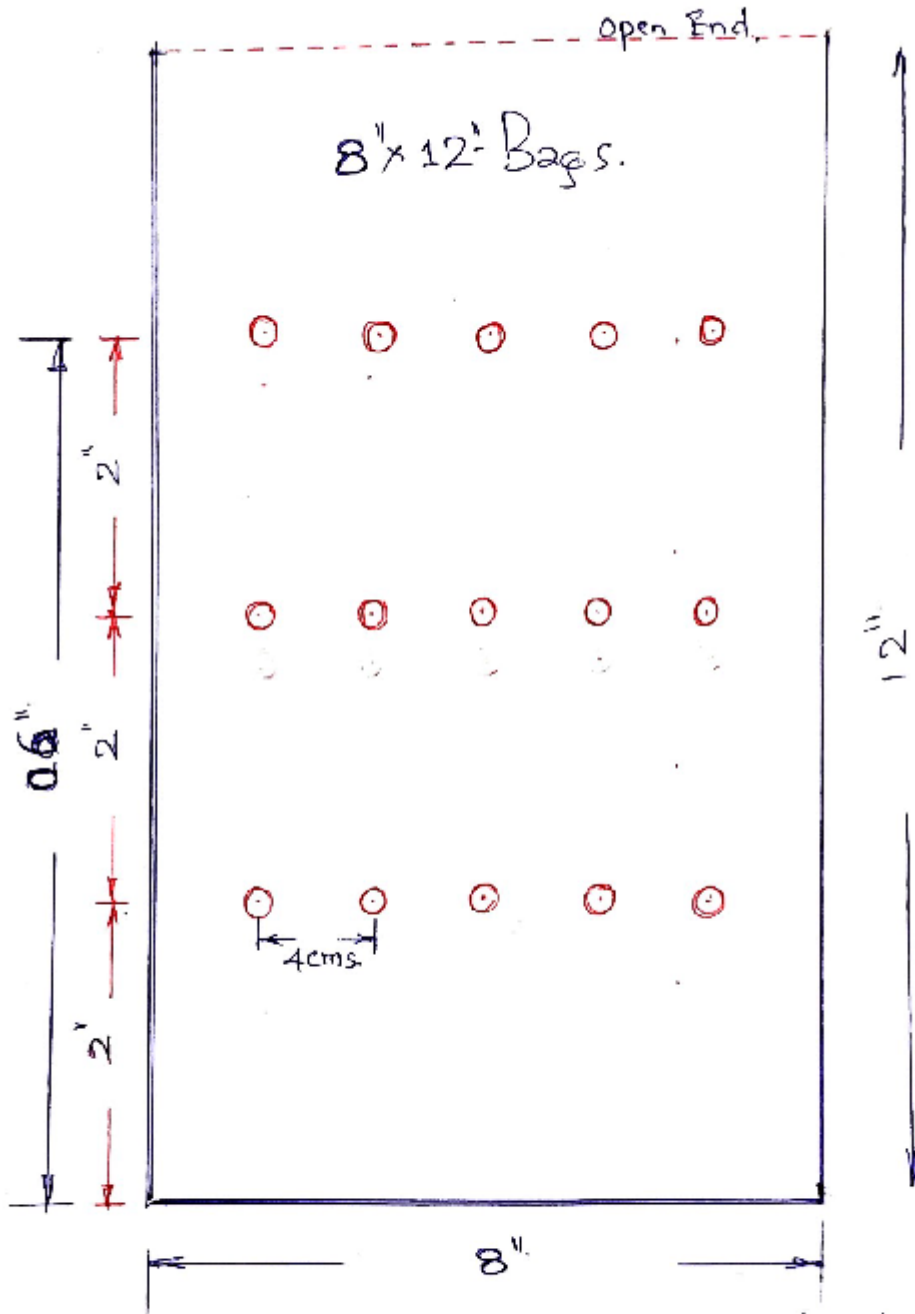
I/We hereby declare that the particulars furnished above are true and correct to the best of my/our knowledge and accept all the Terms & Conditions as per the tender No. FFR/DF/PB/PS/SN/17-18/004 Dated 21.02.2018.

Signature of the tenderer
With seal/stamp

ANNEXURE "D"



SKETCH OF POLYTHENE BAGS (8'x12') Size.



Size of punch Holes - 0.5 cm. diameter.
(Or 5 mm dia).

Handwritten Signature
 Superintendent (Forests)
 Maharashtra (Forest)